

# AUSTRALIAN FEDERATED UNION OF LOCOMOTIVE EMPLOYEES



## POST IN NOTICE CASE

CIRCULAR: 48 -10

REF: 188 Elections

2 December 2010

[www.afule.org.au](http://www.afule.org.au)

Dear Traincrew

### Union Sub Branch & State Positions

On 14 December 2010 we will be calling nominations for branch and state positions within the AFULE, as the current term of office expires on 31 December 2010.

All members are encouraged to nominate for positions and get involved in the fundamental operation of the Union. Nominations will close 12 January 2011.

The following illustration can be used as a guideline to help members be aware of the positions and the role they play within the Union.

#### **State President (1)**

- Attend & Chair Divisional Council Meetings
- Administrator of AFULE Rules
- May be required to participate on various Committees
- May be required to represent members at a State level

#### **State Secretary (1)**

- Fulltime management of the State Office.
- Attend meetings and correspond with Employer Management, Divisional Council, Directional Hearings FWA
- Represent union at a State level
- **(Broad knowledge of industrial laws & State / Federal Agreements is required for this position)**

#### **State Vice President (1)**

- Assist State President
- May be required to attend & represent members at meetings with Employer management
- Membership recruitment

#### **Divisional Councillor (7)**

- Attends Divisional Council Meetings
- Liaises with Sub Branch Secretaries
- Assists Sub Branch Secretaries
- Reports to State Secretary
- Thorough knowledge of Agreements & employer WH&S policies is required for this position

#### **Divisional Proxy Councillor (7)**

- Assists Divisional Councillor
- Attends Divisional Council if required
- Assists with member queries

#### **Sub Branch Secretary**

- Reports to Divisional Councillor
- Arranges local Branch Meetings
- Represents members local issues
- Distribute information to members

#### **Sub Branch Chairperson**

- Attends & Chairs branch meetings
- Assists with members queries
- Assists Sub Branch Secretary
- Represents members local issues

#### **Sub Branch Vice Chairperson**

- Assists Sub Branch Chairperson
- Assists members queries
- Represents members local issues

For more detailed information on the above positions, please contact the State Office.

Yours fraternally

**Greg Smith**  
State Secretary